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CENTRAL INTELLIGENCE AGENCY

WASHINGTON, D.C. 20505

Office of General Counsel

10 December 1984

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Claims Department
Sawicki Insurance Agency
55 Talcott Avenue
Post Office Box 1001
Rockville, Connecticut 06066

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Dear [REDACTED]

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Re: Automobile Accident: 9/22/84

Your Insured: [REDACTED]

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We are returning the Form 95 that was filled out by [REDACTED]. If [REDACTED] is the party requesting payment, would you please have him complete item numbers 10A and 10D with a dollar figure, and date item number 16. If you as the insurer are requesting payment, we are enclosing a Form 95 to be completed by you alone. In addition, please add "representing [REDACTED]"

STAT

[REDACTED] after your signature. If both of you are asking for payment, both of you should complete the forms with the appropriate dollar figures.

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We must also have an itemized list of expenditures on an attached sheet, together with the dollar amounts. This may include expenses such as towing charges, storage charges, car rental, and property damages. We will then be able to properly adjudicate this claim.

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We apologize for any inconvenience and appreciate your patience in this matter.

Sincerely,

OGC/LEGL Review Completed.

STAT

Assistant General Counsel

Enclosures

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